

**CamdenForward School/UrbanPromise Academy**  
**Art Teacher Job Description**

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Position Title:	<u>Art Teacher</u>	Department:	<u>(CFS and UPA)</u>
Reports To:	<u>Principal</u>	Salary:	<u>\$16.10 an hour 20+ hours a week</u>

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**Position Summary:**

An art teacher is required to provide art instruction to elementary, middle or high school students, with the aim of creating an interest in the subject amongst pupils and assisting them to express themselves through the medium of art. The teacher is responsible for planning and implementing lessons in accordance with the standards set forth by the CamdenForward School of UrbanPromise Ministries.

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**Essential Job Functions:**

1. Develops and implements weekly Art lesson plans that are in accordance and are consistent with the Camden Forward School and the UrbanPromise Academy programs curriculum, standards and guidelines.

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2. Establish clear objectives for all lessons, units, and projects, and communicate those objectives to students.  
Explain various elements of art and introduce techniques and procedures for painting, sketching, designing and sculpting. Additionally, impart knowledge on the history of art, illustration and commercial art through lectures and audio-video aids.

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3. Demonstrate knowledge of content and pedagogy. Incorporate Technology into the curriculum for Art. Provides individual or small group instruction in order to accommodate and adapt the curriculum to the needs of students. Encourage students to develop personal styles and express themselves through the medium of art and foster an atmosphere conducive to the intellectual, social and emotional development of students.

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4. Demonstrate the character qualities of enthusiasm, courtesy, flexibility, integrity, gratitude, kindness, self-control, perseverance, and punctuality.

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5. Serve as a CFS elementary school program "Push-In" teacher and work alongside the CFS middle school team as a support teacher. Organize field trips to museums and art galleries.

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6. Meet with parents and guardians to discuss their children's progress, and to determine their priorities for their children and their resource needs.

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7. Maintain accurate and complete student records, evaluate assignments and make observations and offer constructive criticism and prepare reports on students and activities, as required by laws, district policies, and administrative regulations.

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8. Assist in fund raising and in running both UPM and CFS special events and work closely with CFS team to continuously improve department-organizations efforts. Coordinate with the development team to represent UrbanPromise through church/community performances, visual art merchandise and gifts for donors and special events. Attend professional meetings, educational conferences, and teacher training workshops to maintain and improve professional competence.

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EDUCATION      College Degree

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EXPERIENCE    Experience working with urban children and youth

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REQUIRED SKILLS                      Strong writing and communication skills  
   Strong classroom management skills  
   Ability to work with diverse urban students  
   In-depth understanding of and commitment to the organizations vision and mission.

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PHYSICAL REQUIREMENTS            This position includes the normal physical demands associated with work in the office and classroom environment. This position includes the ability to schedule work outside of the typical work week, evenings and weekends.

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