

The Intern Program at UrbanPromise Ministries in Camden, NJ is intended for Christian college-age, young adults (usually age 18 to 25) who are interested in working with urban children and youth, growing spiritually and learning about urban youth ministry and urban America. Applicants must be Christian, at least 18 years old, have graduated high school, be fluent in English and be available for the entire period of the Internship.

Summer Internships last for approximately seven weeks from late June to early August. Academic year Internships last for approximately 8 months from early September to the end of May. Exact dates can be found on the main Intern page of the UrbanPromise Ministries website. If you are applying from another country, please make sure to read the section below on international applicants.

International Applicants

Academic Year Internships

Phase One for US Academic Year: Submission and review of application. Visa Application. Recently, changes at US Immigration and Customs Enforcement have tightened and slowed the process of applying for Religious Workers Visas (R-1) for Academic Year Interns. Our first group of R-1 applicants under the tightened process appears to be being approved but it has taken between six and nine months and required a lot of paperwork. We are hopeful that the process may speed up a little with future groups but that is only a hope at this point. Because of the challenges with getting Visas, International applicants should turn in applications by **March 1st**. We are currently exploring our best options in how to get Visas for future international applicants and may be able to have an easier and quicker application process in place within a year or two.

Applicants must submit all required documents by the deadlines outlined above. Applications will be considered and interviews can be scheduled before international background checks are received. However, Interns will not be accepted until the background check is received. The following documents are required to complete your application:

1. Application – Available in hard-copy, downloadable and on-line versions.
2. Recommendations – Three recommendations are required. The recommendations should focus on ability to be a positive Christian role-model, to work with urban youth as part of a diverse team, and to learn and grow. Recommendations are accepted via email, fax, mail, and/or as a PDF directly from the recommender. Recommendations must be submitted in English.
3. Background check forms and fee – The fee is \$50 for Canadian citizens. Applicants from other countries will need to contact their local police department to complete a background check and mail the completed check with a signed translation to us.
4. Visa application materials must be submitted with original application:
 - a. A full color scanned copy of your current passport.
 - b. A full scanned copy of your college or post graduate degrees.
 - c. A Religious Participation History Narrative of your Christian Journey.

- d. A copy of any Baptismal and Confirmation certificates.
- e. A copy of consulate address.

Phase Two: Interview

Following successful completion of Phase One, applicants who are provisionally accepted will be contacted for an interview. For applicants who do not speak English as their first language, one of the primary purposes of the interview will be to test the applicant's fluency in English. Interns must be highly fluent in English to be accepted in the program and, in our experience, to work successfully with children in Camden. The interview will also provide an opportunity for the applicant and the interviewer to get to know each other better and to expand on questions arising from the application. Interviews will preferably be conducted online via skype or other form of audio with webcam capabilities. If that is not available, interviews can be conducted over the phone. Applicants who successfully complete Phase Two will be admitted to the program pending Visa approval and receipt of a local or national police background check.

Phase Three: Intern Response Packet

Once an Intern is admitted to the program, they will be e-mailed a Manual, Response Form, Fundraising Packet and Supporter list. Interns need to read the Manual and Fundraising Packet and complete and return the Response Form and Support List within three weeks of receiving the packet.

Summer Internships

Phase One for US Academic Year or Summer Applicants: Submission and review of application
Summer Interns can usually apply for a Tourist Visa since they receive no stipend and are in the US for less than 8 weeks. Interns can apply for the Tourist Visa at their local US consulate or embassy. Interns should apply for their Tourist Visa at least six weeks before their travel date so that they will be approved to enter the US in time. Completed applications are due by **Friday, April 16th, 2010 for the summer of 2010**. Completed applications **for the summer of 2011 are due Monday, April 18th, 2011**. We do not expect to have additional space available after these deadlines.

Applicants must submit all required documents by the deadlines outlined above. Applications will be considered and interviews can be scheduled before international background checks are received. However, Interns will not be accepted until the background check is received. The following documents are required to complete your application:

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