

**CamdenForward School Middle School Math Teacher
Job Description**

Position Title:	<u>Middle School Math Teacher</u>	Department:	<u>CamdenForward School (CFS)</u>
Reports to:	<u>Principal</u>	Salary:	<u>\$30,000 + Full Time Benefits</u>

Position Summary:

The Math teacher is responsible for planning and implementing lessons in accordance with the standards set forth by the CamdenForward School of UrbanPromise Ministries and the NJ State and Common Core Standards.

Essential Job Functions:

1. Develops and implements weekly Math lesson plans that are in accordance and are consistent with the Camden Forward School program curriculum, NJ Standard guidelines and the Common Core Standard guidelines.
 2. Establish clear objectives for all math lessons, units, and projects, and communicate those objectives to students.
Administer standardized ability and achievement tests, and interpret results to determine student's developmental levels and needs. Plans a math program involving demonstrations, lectures, discussions, and student activities for optimum learning. Demonstrates mathematical activities, and standard or teacher-prepared charts, sketches, and other instructional aids.
 3. Demonstrate knowledge of content and pedagogy. Incorporate technology into the curriculum for Math . MS Math teacher provides individual or small group instruction to adapt the curriculum to the needs of pupils and to accommodate circumstances where a variety of projects and experiments are being worked on simultaneously.
 4. Demonstrate the character qualities of enthusiasm, courtesy, flexibility, integrity, gratitude, kindness, self-control, perseverance, and punctuality.
 5. Prepare students for later grades by encouraging them to explore learning opportunities and to persevere with challenging tasks.
 6. Meet with parents and guardians to discuss their children's progress, and to determine their priorities for their children and their resource needs.
 7. Maintain accurate and complete student records, and prepare reports on students and activities, as required by laws, district policies, and administrative regulations.
 8. ***Other duties as assigned include but not limited to:*** Assist in fund raising and in running both UPM and CFS special events and work closely with CFS team to continuously improve department-organizations efforts. In addition, attend professional meetings, educational conferences, and teacher training workshops to maintain and improve professional competence.
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EDUCATION College Degree; Education preferred

EXPERIENCE Experience working with urban youth

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REQUIRED SKILLS

- Strong writing and communication skills
- Strong classroom management skills
- Ability to work with diverse urban students
- In-depth understanding of and commitment to the organizations vision and mission.

PHYSICAL REQUIREMENTS

This position includes the normal physical demands associated with work in the office and classroom environment.

This position includes the ability to schedule work outside of the typical work week, evenings and weekends.